

Protocol of the 2018 VMITET General Assembly

Date Monday July 9th 2018, 17:30

Place ETH Zürich, ETZ E7, Gloriastrasse 35, 8006 Zürich

Agenda

1. Welcome and election of vote counter and recording clerk.
2. Review activities 2017/18
3. Financial statement 2017/18
4. Exoneration executive board
5. Elections
6. Outlook 2018/19 and next term budget
7. Miscellaneous

1. Welcome and election of vote counter and recording clerk.

Romain Jacob, in his quality of co-president of VMITET is leading the General Assembly (GA). He presents VMITET, its missions, its relationship with AVETH.

Proposal for recording clerk: Andreas Messner. All in favor.

Proposal for vote counter: Christian Günthner. All in favor.

There are 13 persons present, 9 are VMITET members (eligible to vote on all matters on the agenda). The rest can vote only for the election of DK and UK representatives.

2. Review activities 2017/18

Representation

- Newsletters, sent to our members
- Organization DK & UK
 - Summaries of the meetings
 - Website and newsletter
- Annual Feedback Meeting for Doctoral Students
 - Pushed by us and Prof. Hood
 - Agreed on at last DK
- Gender action plan at D-ITET
 - Pushed by Gertrud Lindner
 - Effort led by Marie-Francine Lagadec and Sarah Kurmulis
 - Goal: Written-down measures to foster gender equality

Personal Development

- VMITET (semi-regular) series on PhD “career” event
 - Two events organized by VMI, none by us..
- Doctoral Students Welcome event
 - Co-organized with D-ITET
 - To be adapted to the new format
- *Open Access Publishing* talk from ETH Library

Social events

- Doctoral Students Welcome event
 - Co-organized with D-ITET
 - To be adapted to the new format
- VMITET Monthly Aperos
 - Regular
 - Well attended
 - Christian points out that there were at least two instances last year where no apero has taken place (or not on the first Wednesday of the Month), and this has not been announced beforehand. Would be good to do.

- Pub Crawl
 - One avorted attempt

3. Financial statement 2017/18

Presented financial statement for the last term (05-2017 to 07-2018):

17/18	description	planned	actual
expenses	Events -- BRNC	600	0
	Events – LIMES supp.	500	24,2
	Events – Career Talks	1000	23,85
	Events – Monthly <u>aperos</u>	3000	2985,2
	Projects – Welcome Packs	0	104,45
	Projects – Miscellaneous	2000	0
	Bank fees	60	90
	General Assembly	0	118,40
revenue	Membership fees	4920	4800
	Welcome Packs	410,4	349
profit/loss		-1829,6	1802,9

Main asset PostFinance bank account

Balance 30'920 CHF as of 01-07-2018

Comments Major expenses come from the Monthly Apéro, which are now regularly well attended.

In order to get started in 2017, VMITET ordered its own Welcome Packs using it "Project" budget line. This expense is not meant to be recurring as Welcome Packs (new doctoral students and Postdocs should get a small bag with some goodies) are to be financed by AVETH for all departments from 2018. There is still one expense in this budget (118.40) as it was received shortly after the last VMITET General Assembly.

Only very few packs have been distributed because of lacking man power. Romain sold back to AVETH some parts of the Welcome Packs. VMITET got back 349 CHF instead of planned 410.40 CHF because AVETH did not buy back the paper bag, as originally planned.

4. Exoneration executive board

The executive board of VMITET for the present term was composed of

Co-President Lukas Cavigelli
 Romain Jacob

Treasurers Andreas Messner

Members Alwin Daus
 Wolfgang Heni
 Andreas Messner
 Alexander Penn

The exoneration of the board is put to vote. All in favor.

5. Elections

1. VMITET Board

Romain Jacob is candidate for the presidency.

Andreas Messner is candidate for treasurer.

Alexander Penn, Raphael Zahn, and Jonas Wahleim are candidate for board members.

According to our bylaws, two auditors are also required. They are responsible for auditing the board activities and report to the GA about any irregularities.

Marc Kuhn and Gregor Dumphart are candidates for auditors.

The assembly agrees to make on bulk vote. This candidates are elected with all in favor.

2. Elections of DK representatives

VMITET has 9 seats for representatives in the ITET Departementskonferenz (DK)

Candidates are

- Marc Kuhn
- Romain Jacob
- Gregor Dumphart
- Raphael Zahn
- Jonas Wahleim
- Alexander Penn
- Christian Günthner
- Roland Schmid
- Roger Stark

They are elected unanimously.

3. Elections of UK representatives

VMITET has 4 seats for representatives in the ITET Unterrichtskommission (UK)

Candidates are

- Pascal Leuchtmann
- Raphael Zahn
- Romain Jacob
- Andreas Messner
- Lukas Cavigelli (as deputy)
- Roland Schmid (as deputy)

They are elected unanimously.

6. Outlook 2018/17 and next term budget

Continue

- Monthly Aperos
 - Jonas volunteers to be responsible of the aperos
- DK/UK Summary
- Newsletters?

On-going

- Employment regulations/ Professor feedback
- VMITET storage room (storage/fridge/grill?)
- Bike parking lobby

Under consideration

- Workshops? *What would **you** like??*
- Relaunch: Career Events (possibly extend w/ panel discussions)
- Relaunch: Welcome Bags
 - Romain is not so enthusiastic due to past failures
 - Nobody is willing to distribute the packs
 - We are provided with the packs for free, the department provides a list of fresh students -- any volunteer can do the job
- Relaunch: BRNC get together?
- Lab tours

VMITET 2018/19 Budget

Proposed budget for the next term.

Description	expenses	revenue
Events – Monthly <u>Aperos</u>	3000	
Events – LIMES support	500	
Events – Career events	1000	
Events – Miscellaneous	1000	
Projects – Miscellaneous	2000	
Others – bank fees	90	
Membership fees		4800
sum	7590	4800
profit/loss		-2790

Comments The proposed budget plan a loss of ~2800 chf. This is meant to encourage the organization of many events of various type. Given the current assets of VMITET, this seems a very good/reasonable budget.

The proposed budget is agreed unanimously.

7. Miscellaneous

No remarks.

Romain closes the session at 18:27.